

DIARY NOTES

25X1A

ADD/A



27 April 1953

25X1A9a

1. With Messrs. Dulles, Wisner, Wolf, Amory, Saunders, and Pforzheimer attended a Budget Hearing for the House Appropriations Committee. The Hearing was suspended at 12:30 p.m. and will be resumed at 10:00 a.m. on Wednesday, the 29th.



2. Met with Matt Baird and [REDACTED] concerning the air conditioning of the Recreation and Services Building. After an explanation to Colonel Baird as to the conditions under which we obtained the money for air conditioning, he agreed with me that the fair thing to do was to use the unobligated balance of the amount which we were authorized for spot installations in the newly acquired space and that we proceed with the Recreation and Services Building only if we were able to get additional money.

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3. As a result of my discussion with Mr. Dulles concerning [REDACTED], I told General Morris that he could advise G-1 that we would not insist on [REDACTED] being ordered to temporary duty here prior to his permanent change of station; also, that we would concur in the Army denying [REDACTED] 30-day extension of leave.

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DD/A:

Monday, 27 April 1953

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2. Notice P-5-53 which appoints Mr. Lyman B. Kirkpatrick as Chairman, CIA Career Service Board, has been signed by the Director and forwarded to AD/Personnel for publication. (ER-3-9534)

3. Report concerning Cash Balances at Field Stations, submitted by the Comptroller, has been forwarded to DDCI for his information and return. (ER-3-9369)

4. "Personnel Office Report for Calendar Year 1952" has been noted by the DD/A and forwarded to the DDCI for his information and return. (ER-3-9302)

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SA/DDA

1. Asked George Meloon to go see Mr. Wm.McC. Martin, Jr., Chairman of the Government Unit Red Cross Campaign along with a representative of the Security Office to discuss the problem of setting quotas for Red Cross participation based on Agency strength figures. The letter written to Mr. Martin was returned to Mr. Meloon (ER 3-9367).

2. Upon ADD/A instructions, forwarded to each of the DD/A Offices for comment the proposed course content prepared by the Office of Training for the Basic Intelligence Course. Requested that replies be made by 1 May 1953. (Memoranda were hand carried - ER 3-9571.)

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SA/DDA

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1. Forwarded to the Comptroller for recommendations and return by 29 April 1953 a memorandum from C/WE to CAO/DDP, sub: "Request for Reimbursement of Rental Commission Fee to [REDACTED] Staff Employee." (ER-3-9512)

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ADD/A:

25X1A9a

1. Forwarded to the AD/P Personnel Actions signed by the Director concerning the following: Lawrence R. Houston - Promotion; [REDACTED] - Excepted Appointment; [REDACTED] - Excepted Appointment; [REDACTED] - Excepted Appointment.

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Security Information

2. Forwarded to the DCI and the D/DCI copies of a memorandum from the President "To the Heads of Executive Departments and Agencies" which stated that "pending consideration by the Congress of legislation amending the coverage of existing leave laws, no person appointed by the President shall, upon leaving the Government, receive payment for unused annual leave except upon a clear showing of entitlement." Original copy of the memorandum was forwarded to the AD/P and the Comptroller, in turn. (ER-3-9462)

25X1A9a 3. Forwarded to the CAO/DDP correspondence concerning the assignment of [REDACTED] with the following note: "At this point G-1 says
25X1A9a that [REDACTED] will have to remain in his present position until the new Psy-Warf Chief is on duty and reasonably well oriented. They think they can't let us have him until about 1 Aug 53 but will try to do better." (ER-3-9478)

4. Forwarded to the Regulations Control Staff for publication a proposed Agency Notice submitted by the Office of the Director in connection with the rescheduling of "Assistant Directors' Meetings." (ER-3-9533)

25X1A9a 5. Forwarded to the Comptroller a MEMORANDUM FOR THE RECORD prepared by the Deputy Comptroller on the subject of "Meeting at GAO re Adjustment of Salary Rates for CIA Personnel" wherein it was stated that "As soon as a revised schedule of refunds due has been prepared to conform to the informal opinion of GAO, the result of the meeting with GAO will be discussed with the DD/A and approval will be requested to retract the personnel actions and make appropriate pay adjustments." The ADD/A noted that "In a conference with the Deputy Comptroller [REDACTED], the Acting General Counsel [REDACTED], the
25X1A9a Personnel Director (Mr. Maloon), and the ADD/A (Colonel White), the DD/A (Mr. Wolf) approved of this request on 24 April 1953." (ER-3-9430)

25X1C4c 6. Forwarded to the Comptroller for his information and retention a letter from Harold E. Stassen, Director for Mutual Security, dated 20 April 1953,
[REDACTED]

7. In a memorandum to the Chief, General Services Office, the ADD/A approved of the purchase of a Stenafax Machine with the following instruction: "For the present it is desired that this machine be located in the office of the Regulations Control Staff. At the appropriate time, it should be relocated so as to best serve the needs of other Agency components." (ER-3-9426)

8. The ADD/A signed a letter prepared by the General Services Office to the Chesapeake and Potomac Telephone Company advising them that Messrs. [REDACTED]
25X1A9a and Preston have been authorized by this Agency to order telephone and tele-
typewriter services and that [REDACTED] has been authorized to sign
routine telephone service orders covering day to day service. (ER-3-9373) 25X1A9a

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